

General Club Policies

I. MEMBER USE OF CLUB

A. Individual Members

1. Members may use the house and grounds at any time. A member should accompany guests at all times. Discretion is urged when the facility has been rented for a private function.
2. Informal gatherings of members and their guests should not exceed 30 (75% or fewer non-members).
3. Recurring visits by the same guests are discouraged, however, prospective members are encouraged to attend at least two functions.
4. The Club should be left as defined in the Clubhouse and Grounds Cleaning Procedures.
5. Attendance at all club functions is limited to 200 members and guests.

B. Formal Club Functions

1. Members
 - a. All members are eligible to attend.
 - b. Reservations are required.
 - c. The Treasurer will bill for all reservations not canceled by the prescribed deadline (this includes functions that are free to members).
2. Guests
 - a. Guests may be invited to any function.
 - b. Members must make reservations for guests.
 - c. Hosts of guests will be charged for these visits. The only exception will be when a guest is a speaker or is presenting a program on the Club's behalf.

C. Informal Club Functions - Happy Hours, Bridge, Poker, etc.

1. Must be approved by the Board of Trustees.
2. Open to all members.
3. Recurring visits by the same guests are discouraged.

D. Special Interest Groups - Aerobics, Dance Classes

1. Must be approved by the Board of Trustees.
2. All members are eligible to attend and have priority over non-members. Members should comprise 75% of the group unless the Board establishes a different ratio.

3. A fee, set by the Board of Trustees, will be paid to the Treasurer.
4. The only Club supplies to be used are bathroom tissue, paper towels and garbage bags.

E. Post-Race Functions

1. Post-race function attendees are not subject to the rule discouraging recurring visits by guests.
2. For any boat that participates in a sanctioned race, the Captain, crew, and their immediate families may attend any post-race function. However, the Captain of each attending boat is responsible for all fees associated with the post-race function, including fees for his crew and guests. He/She is also responsible to the Club for any damage caused by their crew and/or guests.

II. CLUBHOUSE RULES

A. Membership Cards

1. The Secretary will issue each member a membership card.
2. Membership card must be shown, upon request, to any member of the Board of Trustees.

B. Personal Property

1. Members and guests are encouraged NOT to leave personal property at the Club.
2. The Club is NOT responsible for loss or damage to personal property of a member or guest.

C. Posting of Notices

1. Official Club notices may be posted anytime.
2. Signs, papers, or announcements that are not considered official notices may be posted only if authorized by the Commodore or other authorized party.
3. Non-Yacht Club items shall be dated and remain posted no longer than two (2) weeks.

D. Clubhouse and Grounds Property

1. A member may not remove property from the Clubhouse or Grounds without the expressed permission of the House and Grounds Committee Chairman.

2. A member may not make alterations to the clubhouse, bathroom, grounds, or other structure without prior approval of the House and Grounds Committee Chairman.
3. Guests may not, under any circumstances, remove or alter the Clubhouse or grounds property.
4. Smoking is prohibited in the Clubhouse and Bathhouse.
5. Barbecuing on the deck is prohibited.

E. Alcoholic Beverage Rules & Responsibilities

1. Rules

General.

The SYC holds a Virginia ABC License for private clubs. The ABC License and Regulations must be posted in the Clubhouse. Member Private Party – Beer and wine may be served, but NOT sold. ABC rules governing private clubs are contained in 3VAC5-50-130. The effects of these rules for SYC facilities and grounds are described below.

b. Public Events

Public events at which the general public is invited to a SYC function where beer or wine is served are limited to 12 a year. Public events include boating safety awareness, charity fund raising, and community clean up. If beer and wine are to be served, The Virginia ABC Board shall be notified in advance of the event. A SYC ABC Manager must be on-site during the event. SYC and ABC rules and requirements must be followed.

c. Formal Club Functions

Formal club functions include both monthly dinner meetings and special events such as Burn Your Socks, Summer Party, Oyster Roast, Christmas Party and Annual Dinner. Our ABC license allows beer and wine to be served at these functions. A SYC ABC Manager must be on-site during these functions and SYC and ABC rules and requirements must be followed.

d. Informal Club Functions

Informal club functions include happy hours, bridge and poker nights and post race pot luck meals, etc. Participants in these functions may

bring and consume personal alcoholic beverages. Personal alcohol must be removed by the member at the end of the event.

e. Member-Sponsored Private functions

Member-sponsored Private functions are member rentals which include:

1. Personal events,
2. Close personal friend events, and
3. Occupational or Civic/Social events connected with a member's occupation, or membership in a civic/social organization.

For "personal events", the member may use the SYC ABC license, will serve as the ABC manager and must be present for the entire event. For "close personal friend events", as well as "occupational or civic/social events", the member must obtain a banquet license from the Virginia ABC Board, serve as ABC manager in accordance with the banquet license requirements and be present for the entire event from setup to cleanup.

2. Responsibilities

a. ABC Licensing

Licensing procedures, including applications, reciprocal arrangements and documentation shall be managed by the SYC treasurer.

b. ABC Management

- i. The Treasurer shall maintain an ABC Management file in the Board filing cabinet. The file shall contain a copy of these rules and responsibilities and other ABC required documentation. The file shall be available during ABC Board inspections. The ABC management file will include a list of SYC ABC managers who have been briefed on their duties by the Treasurer.
- ii. All SYC members are to assist in insuring that underage and intoxicated persons are not allowed access to beer or wine. Members will not remove SYC beer or wine in open containers from the premises. The ABC manager will monitor compliance, and the Commodore will enforce compliance.

- iii. One SYC ABC manager will be on duty during each public event or formal club function. This duty manager will post his/her name in the Barnacle. During the manager's tour of duty, he/she will refrain from consumption of beer or wine.
- iv. The SYC Chair for under aged events, such as Jr. Sailing, shall ensure that beer and wine are inaccessible while underage persons are on the premises.
- v. For member-sponsored "personal events" where beer/wine are to be served, the member may use the SYC ABC license, will serve as ABC manager for the event, will be present for the entire event.
- vi. At member-sponsored "close personal friend events", and "occupational or civic/social events", the member must obtain a banquet license from the Virginia ABC Board, serve as ABC manager in accordance with banquet license requirements, and be present for the entire event.

III. CLUB RENTALS - See RENTAL POLICY

IV. FUND RAISING ACTIVITIES

- A. The Board of Trustees must approve all fund raising activities.
- B. Net proceeds from fund raising activities will be turned in to the Treasurer.

V. CHILDREN AND PETS

A. Children

Children under 12 are not permitted on the grounds and dock unless accompanied by an adult; except when participating in a Club sanctioned children's program.

B. Pets

- 1. Pets are permitted on the grounds and dock. Pets must be leashed and under owners' control at all times while on the dock
- 2. Are NOT permitted in the Clubhouse, Bathhouse, or on the Deck under any conditions.
- 3. Owners are responsible for cleaning up after their pets

VI. PARKING

- A. Parking is permitted in the front of the Clubhouse.
- B. Handicap parking is clearly marked.
- C. *Refer to Rule 6, h in the Dock Policy for parking between the Clubhouse and the docks.*