

## **Seaford Yacht Club**

### **Membership Waiting List Policy**

Membership is limited to 135 resident members, thus once that limit is reached prospective members' names will be placed on a waiting list for resident membership as follows:

Applicants will forward completed applications, together with a check for \$100 as a deposit on the initiation fee, to the Chair of the Membership Committee.

The Chair of the Membership Committee will check the application for completeness and annotate it with date and time of receipt, maintain the application on file, and forward the deposit to the Treasurer. In addition, the Chair will provide the Board of Trustees by the first Tuesday of each month a report on the status of the waiting list. The Board will include the number of applicants on the waiting list in its monthly minutes. The Chair of the Membership Committee will advise applicants of the status of their applications on a quarterly basis. In addition, the waiting list will be posted in the Barnacle.

The Treasurer will hold the deposit in our club checking account. Should an applicant withdraw the waiting application, the Treasurer will refund the deposit in full.

When resident membership drops below 135, the Chair of the Membership Committee will notify in writing the applicant of the first received application, that the approval process will start as soon the remainder of the initiation fees and annual dues are received. The applicant will acknowledge receipt of the written notice by phone or e-mail, and then be allowed 10 days to forward fees to the Treasurer.

Should a non-resident member request resident status, that request will have precedence over the waiting list, and membership will be allowed to increase above 135. Prospective members' applications will be processed when membership again drops below 135.